

# Code of Conduct & Discipline

**Code of Conduct & Discipline** - as prescribed by DTE shall be applicable.

- Rules regarding Conduct and Discipline and Rules against Ragging are strictly enforced.
- Punctuality, discipline and adherence to all deadlines in every respect are expected from students.
- Decency in dress code must be observed.
- Smoking and Chewing Tobacco is strictly prohibited in the campus premises and is even otherwise very much discouraged.
- Initiative and involvement in all the activities of the Institute is a must.
- Willingness to learn cross-functional skills required in the industry.
- Ability to work hard and for long hours.
- Use of mobile phone is strictly prohibited while the lectures are in progress.
- 75% Attendance of all lectures is Compulsory.
- Code of students General conduct / Discipline laid down by VESIMSR / DTE/State Cell, Mumbai / AICTE shall be strictly applicable / adhere by the students

## **Institute Level Grievance Redressal Committee:**

To ensure transparency by Technical Institutions imparting technical education, in admission and with paramount Objectives of preventing unfair practices and to provide a mechanism to students for redressal of their grievances, AICTE has notified regulation for establishment of mechanism for Grievance Committee and OMBUDSMAN for all the AICTE approved technical institutions vide No. 37-3 / Legal / 2012 dated 25.05.2012. Institute Level Grievance Redressal Committee information is made available on the website of the institute and on notice board:

## **Anti Ragging Provisions:**

Strict compliance of Anti Ragging regulations  
/ provisions made in AICTE regulations notified vide  
F. No.37-3/Legal/AICTE 2009 dt. 1st July 2009 for prevention and prohibition of ragging in technical institutions shall be adhered to by the students and the institute.

Maharashtra Prohibition of Ragging Act - 1999 and its amendments which may be published from time to time also shall be applicable.

Name of the Committee Members with their contact nos. have been already displayed on the notice board and website. Complaints if any, in this regard, shall be lodged in writing to the Anti-Ragging Committee. Persons to be contacted, their number, email address and required details are already available on the website.

## **WDC (ICC):**

Institutes have constituted women Development Committee and Women Development cell since 2005 as per the Supreme Court guidelines (In Vishakha Case Judgment), AICTE, University, State Government Directives. Now this WDC Committee is

known/called the Internal Complaint Committee (ICC). Name of the Committee Member with their contact numbers has been already displayed on the notice board and website.

**Attendance & Disciplinary Committee:**

There shall be the following committees i.e

- 1) Attendance Committee and 2) Disciplinary Committee
- 3) S.W.C to ensure and maintain the general discipline and code of conduct by the students. Since the MMS course is a full-time course, each student shall have to maintain his/her required attendance in each term as per university guideline in this regard and students with less attendance shall not be permitted to appear for the semester examinations. These committees shall submit their semester wise report to the Controller of Exam, Dean Academics and Director.

**Other Mandatory Committees:**

To ensure smooth and transparent functioning of the institute as per UGC / University directives following committees are also functioning in the institute

- 3) Admission Committee
- 4) SC - ST Welfare Committee (Advisory Committee)
- 5) Scholarship Committee
- 6) Industry Institute Partnership Cell ( IIPC )
- 7) Internal Quality Assurance Cell ( IQAC )