







**Vivekanand Education Society's**  
**Institute of Management Studies & Research**  
**IQAC/2023 - 24/Q1**  
**Attendance Sheet**

Date: 30 September, 2023

Sr. No.	Name	Designation in Committee	Signature
1	Mr. Suresh Malkani	President	
2	Mr. Rajesh Gehani	Invited Member	
3	Dr. Prakash Lulla	Invited Member	
4	Dr. Satish Modh	Chairman	
5	Dr. Pradip K Mitra	Member Secretary	
6	Dr. Sandeep Bhardwaj	Invitee	
7	Dr. Swati Singh	Core Member	
8	Dr. Satish Billewar	Core Member	
9	Dr. Anju Motwani	Core Member	
10	Ms. Sonali Choudhary	Core Member	
11	Dr. Jyoti Chandwani	Member	
12	Dr. Seema Sant	Member	
13	Dr. Disha Shah	Core Member	
14	Dr. Repak Shrinivas	Member	

15	Mr. Kishor Moghe	Member	
16	Ms. Chandralekha Rijhwani	Member	Chandralekha.
17	Ms. Anju Vallecha	Member	
18	Dr. Sarwan Mandhwani	Member	
19	Mr. Sunil Dembla	Member	
20	Mr. Sanjay Shrivastaava	Member	
21	Ms. Divya Dixit	Member	
22	Mr. Vipin Tuteja	Member	
23	Mr. Pratik Gupta	Member	
24	Mr. Vivek Prabhu	Member	
25	Ms. Akshata Rane	Member	
26	Mr. Arun Saxena	Member	
27	Ms. Geeta Iyer	Member	
28	Ms. Akshata Chavan	Member	
29	Ms. Mahashweta Nandy	Member	
30	Mr. Om Dembla	Member	
31	Ms. Akanksha Shedge	Member	
32	Mr. Pranit Waghmale	Member	

33	Ms. Payal Patil	Member	
34	Mr. Mayuresh Khilari	Member	
35	Mr. Ganesh Gokhale.	Member	
36	Mr. Adityaprasad Shinde	Alumnal	
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**Agenda for IQAC Meeting to be held on 30<sup>th</sup> September, 2023**

**Venue: VESIM Campus MDP Room, Ground Floor**

**Time 11 am**

1. Compulsory training for the students for better knowledge on Diversity, Equity and Inclusion.
2. Statutory Audits for NAAC Every Year
3. Involvement of Faculties in placement Activities
4. Collection of Alumni Registration Fee at the beginning of Second Year
5. Electoral Club Activities proposals
6. Reward for publishing Patents and Copyright
7. Reward for publishing Chapters in edited book
8. Education Enhancement proposal for Non-teaching Staff
9. Updates on Entrepreneurship and Incubation Centre
10. Any other issues with the permission of the chair



**VESIMSR**

**MINUTES OF IQAC MEETING**

**30<sup>TH</sup> SEPTEMBER 2023 (SATURDAY) TIME: 11.00 a.m.**

- Dr. Pradip Kumar Mitra welcomed all the members and read the minutes of previous meeting.
- Dr. Pradip Kumar Mitra further shared the Action Taken Report of previous meeting held on 20<sup>th</sup> May 2023 & updated the attendees of the proceedings. Dr. Seema Sant further shared that VESIM has submitted the application with university is awaiting for approval.

**Following are the Minutes for the meeting held on 30<sup>th</sup> September 2023**

**1. Compulsory training for the students for better knowledge on Diversity, Equity and Inclusion.**

Dr. Seema Sant explained the need & importance of Diversity, Equity and Inclusion (DEI) as per NEP. She further proposed Avtar Consultancy for conduction of specialised sessions for VESIM students on DEI. She further shared the financials with the chair.

**2. Statutory Audits for NAAC Every Year**

Dr. Pradip Kumar Mitra shared the list of mandatory statutory audits for NAAC for both VESIM & VES trust. He further informed quotations for these audits will be shared with trust shortly for their perusal. He further explained the need & difference between Green Audit & Environment Audit. Further Alumni, Ms. Chandralekha inquired about Energy Audit, details of which were shared by Dr. Pradip Kumar Mitra.

Director Dr. Satish Modh confirmed that all the statutory audits shall be conducted in the coming year too.

### **3. Involvement of Faculties in placement Activities**

Mr. Arun Saxena shared the new placement activities designed under Director's guidance. He further shared his vision of the new placement plan with the trustees & alumni. The focus of the new plan is to increase the salary packages for VESIM students. He further informed that this plan shall be implemented from 1st October 2023.

Our Alumni further suggested that in companies where we have VESIM Alumni employed, they too should be contacted before arranging meeting with Company HR. He also suggested during Summer Internship students should connect with Alumni for guidance.

Director approved the suggestions from the alumni and asked Mr. Arun Saxena to make the additions to the suggested plans.

Dr. Sandeep Bhardhwaj suggested on purchasing a Placement ERP for seamless placement activities and additional opportunities for our students. The same has been approved by Trustees & Director.

Director also instructed to arrange department wise Mock Interviews and make it mandatory for all second year students. Mentors of the students need to give the feedback & suggest desired communications skill building sessions.

### **4. Collection of Alumni Registration Fee at the beginning of Second Year**

Ms. Akshata Rane shared information that the registration fee of Rs. 6000 is being charged to our students in the second year for alumni registration. Director suggested that a registration cum welcome letter should be issued by VESMAA to each graduating student along with a 5 digit Registration number.

## 5. Electoral Club Activities proposals

Dr. Pradip Mitra shared all the activities planned by Dr. Ravi Jeswani, in charge Electoral Club. Director further explained the importance of this club and its impact on our students.

## 6. Reward for publishing Patents and Copyright Reward for publishing and Chapters in edited book –

Dr. Pradip Mitra shared the need of adding Patents ,Copyrights & Chapters in the Research Rewards for faculty. Director approved the addition of Patents & Books Chapters to the existing Research Rewards program and the policy will be formulated for the same.

## 7. Reinstatement of Education Enhancement proposal for Non-teaching Staff

Director suggested to Dr. Pradip Mitra to amend the existing policy and share the same with Trust for approval for the same.

## 8. Updates on Entrepreneurship and Incubation Centre

Dr. Jyoti Chandwani shared the planned activities for the next quarter. She also briefed about the various funded research projects' proposals that she is working on for the incubation centre VES Trust. To enhance the student engagement on entrepreneurship curriculum Mr. Pratik suggested that first year students should attend more industry exhibitions. Director has asked Dr. Swati Singh to make a policy related to exhibition visits to be included in the curriculum.

Meeting ended with vote of thanks by Dr. Satish Modh.



**Dr. Pradip Kumar Mitra**  
Member Secretary, IQAC,  
VESIMSR



**Dr. Satish Modh**  
Chairman IQAC,  
VESIMSR