








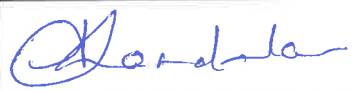









Vivekanand Education Society's
Institute of Management Studies & Research
IQAC/2023 - 24/Q2
Attendance Sheet

Date: 16 December, 2023

Sr. No.	Name	Designation in Committee	Signature
1	Mr. Suresh Malkani	President	
2	Mr. Rajesh Gehani	Invited Member	
3	Dr. Prakash Lulla	Invited Member	
4	Ms. Sangeeta Shahani	Invited Member	
5	Mr. Vijay Talreja	Invited Member	
6	Mr. Bharat Ajwani	Invited Member	
7	Dr. Satish Modh	Chairman	
8	Dr. Pradip K Mitra	Member Secretary	
9	Dr. Swati Singh	Core Member	
10	Dr. Satish Billewar	Core Member	
11	Dr. Anju Motwani	Core Member	
12	Ms. Sonali Choudhary	Core Member	
13	Dr. Jyoti Chandwani	Member	
14	Dr. Seema Sant	Member	
15	Dr. Disha Shah	Core Member	

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16	Dr. Repak Shrinivas	Member	
17	Mr. Kishor Moghe	Member	
18	Ms. Chandralekha Rijhwani	Member	
19	Ms. Anju Vallecha	Member	
20	Dr. Sarwan Mandhwani	Member	
21	Mr. Sunil Dembla	Member	
22	Mr. Sanjay Shrivastaava	Member	
23	Ms. Divya Dixit	Member	
24	Mr. Vipin Tuteja	Member	
25	Mr. Pratik Gupta	Member	
26	Mr. Vivek Prabhu	Member	
27	Ms. Akshata Rane	Member	
28	Mr. Arun Saxena	Member	 16/12
29	Ms. Geeta Iyer	Member	
30	Ms. Akshata Chavan	Member	

Vivekanand Education Society's
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IQAC/2023 - 24/Q2
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Date: 16 December, 2023

31	Ms. Mahashweta Nandy	Member	
32	Mr. Om Dembla	Member	
33	Ms. Akanksha Shedge	Member	
34	Mr. Pranit Waghmale	Member	
35	Ms. Payal Patil	Member	
36	Mr. Mayuresh Khilari	Member	
37	Mr. Pawan- Totbani	Alumni	
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Ref No: VESIMSR/IQAC/2023-24/Q1/Meeting 02

VESIMSR

AGENDA OF IQAC MEETING

16TH December 2023 (SATURDAY) TIME: 11.00 a.m.

1. Discussion of Previous Minutes of meeting and Action taken report
2. Status of NBA Audit.
3. Status of NAAC Audit.
4. Status of Application for Autonomy at UGC through Mumbai University.
5. Status of Entrepreneurship Development Cell.
6. Status Placement Cell
7. Status of Alumni Cell
8. Academic Tie up with IIM Mumbai.
9. New research and appraisal policy for faculties for encouraging more contribution towards intellectual capital building.
10. Proposal for International Conference TIES 2024.
11. Improve Canteen Facility
12. Faculty to prepare their Capability document for institute building.
13. Rework on LinkedIn profile & Institute website for each faculty.

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VESIMSR - IQAC MEETING

16TH December 2023 (SATURDAY) TIME: 11.00 a.m.

Venue – VESIM activity room

List on Attendees – Mr. Suresh Malkan, Mr. Rajesh Gehani, Ms. Sangeeta Shahani, Mr. Vijay Talreja, Mr. Bharat Ajwani, Dr. Pradip Mitra, Dr. Swati Singh, Dr. Satish Billewar, Dr. Anju Motwani, Dr. Jyoti Chandwani, Dr. Seema Sanr, Dr. Disha Shah, Dr. Repak Shrinivas, Ms. Divya Dixit, Mr. Arun Saxena, Ms. Akshata Chavan, Mr. Pawan Totlani.

Minutes Of the Meeting

Dr. Pradip Mitra welcomed all the trustees, alumni, corporates & faculties to the IQAC Meeting. As per agenda he updated the committee on the Action Taken report from the previous IQAC Meeting.

1. Proposal for conducting session on IPR in the month of December, 2023.

ATR - Session on IPR has been organized on 13th Dec 2023 from 10 a.m. to 5.30 p.m. in auditorium. December, 2023. Adv. Adv. Chetan Adholikar and Adv. Sudhir Jadhav were the guests & 120 students attended the same.

2. Compulsory training for the students for better knowledge on Diversity, Equity and Inclusion. –

ATR –Dr. Seema Sant had approached with Avtar consultancy, but we found their charges are very high. So, she is exploring with different DEI heads and finalise the same very soon. The workshop will be conducted by the month of February, 2024. Mr. Talreja agreed with Dr. Seema Sant and also suggested Dr. Sant to explore various large corporates which can do the training for Free of Cost under their CSR initiatives.

3. Statutory Audits for NAAC Every Year

ATR: - Dr. Pradip Mitra informed the status of Statutory Audits for 2023

- a. Academic and Administrative Audit will be done in next week on December 21, 2023.
- b. Green Audit is in Process. Data collection is presently being conducted.
- c. For Gender Audit we are in a process of searching HR consulting firm. Dr. Seema Sant is in charge for the same. Mr. Rajesh Gehani & Mr. Vijay Talreja wanted to understand further details of Gender Audit from Dr. Seema Sant. They have approved an external agency to be hired for both the Audits.

4. Involvement of Faculties in placement Activities

ATR – Mr. Arun Saxena provided the following update to all present –

A committee has been formed consisting of students and departmental heads and a regular monitoring of placement activities are conducted through weekly meeting.

Student coordinators from each specialisation and complete alumni cell students are also invited to make process of placement more transparent and participative.

Cap of minimum 5 lakh annual package and only few selected students per vacancy as per their qualification and profile are allowed to sit in the interview- making this process more effective and productive.

Aptitude tests, soft skill training and mock GDPI have been introduced to make our students more confident and industry ready.

Mr. Vijay Talreja further asked Mr. Arun Saxena for a dashboard to be created focusing on our aspirational companies, SWOT analysis of VESIM and work towards the same. He further asked to initiate the process to identify our top 10 companies & leverage our rich alumni data bases. Mr. Rajesh Gehani, further wanted to have an analysis of last 3 years placement data with a comparison of VESIM v/s Competitors colleges. Furthermore, he stressed that an analysis on the Companies that have stopped hiring students from our college and asked to revive the relationship. All the trustee members suggested to have a yearly get together with maximum number of CEOs / HR heads of top hiring companies.

5. Collection of Alumni Registration Fee at the beginning of Second Year

ATR- Prof. Pallavi Vartak gave the following update A proposed registration fee of Rs. 6000 was placed before our students in the second year for alumni registration.

At present students have denied to pay any fees.

Mr. Vijay Talreja asked for details of facilities being provided by VESIM to Alumni, Prof. Pallavi Vartak shared the details. Mr. Vijay Talreja suggested the amount is Rs. 6000 is quite high and should be recalculated. He also suggested on referring the Engineering college policy for converting the security deposit paid by the students to alumni fund with their consent.

6. Electoral Club Activities

ATR - We conducted Mr. and Miss. VESIM contest where students got elected through initial rounds on the basis of their campaign. The elections were conducted with the motive to create an awareness of 'Right to Vote'. Skit was performed to sensitize students on who can vote, rights to vote & importance of voting. The event was a great success for making everyone understand how important it is to vote. The final round was conducted wherein the students elected their favourite candidate of Mr. and Miss Vesim through voting in the form of ballot box. We conducted voting through ballot system. Every individual was made to write the vote on a chit and put in a ballot box. Another activity called Wall of democracy was put up where slogan making, and dissemination of importance of voting was encouraged.

Mr. Vijay Talreja emphasised that the electoral club activities should be conducted with extra care & faculties should always have a say on who is elected.

7. Reinstatement of Education Enhancement proposal for Non-teaching Staff

ATR- The existing policy is amended and ready for the kind perusal of the trustee members. Mr. Vijay Talreja asked Dr. Pradip Mitra for a brief of the policy shared. On hearing the details Mr. Rajesh Gehani asked to change the policy focusing on only courses recognised by Mumbai University and relevant to their job profile. Also they suggested to give a reward to non-teaching staff after they successfully complete their courses/program. And further added to give them access to VES Sunday school / college facility. All trustees emphasised on drawing a new policy with the suggestions with no room for ambiguity.

Dr. Pradip Mitra now began with today's meeting **AGENDA** and began with giving

1. **update on NBA accreditation received by VESIM** in its 3rd cycle of 719 points. He also shared the cycle on cycle improvement in score from 616 to 684 to current score of 719. Dr. Pradip Mitra further shared the details of VESIM's strengths and shortcomings from NBA report received. Mr. Rajesh Gehani asked Dr. Pradip Mitra to discuss critically the NBA score focusing on reasons for getting less than 750 marks which was described criteria wise.

He further asked to make a detailed roadmap for targeting 800 points out of 1000 points in the next cycle. Mr. Rajesh Gehani wanted to know how we upgrade our syllabus as against Mumbai University's prescribed curriculum. Mr. Rajesh Gehani also asked VESIM to strengthen intellectual capital and focus more on research and consulting.

Mr. Vijay Talreja asked marketing faculty and marketing students of VESIM to work on VES digital marketing. Also asked Dr. Rupali to connect with Ms. Megha Purohit for the same with VESIM students. Ms. Sangeeta Shahani asked to focus on possible areas for improving our NBA score. She also asked for a plan with ATR on the same.

2. Status of NAAC Accreditation (2nd Cycle)

Peer Team Visit has been done (October 19 & 20, 2023). Post visit results have not been declared. NAAC authority has proposed a re-visit of the Campus and Dr. Pradip Mitra updated that the visit is likely to happen Jan 17-18, 2024.

3. Status of Application for Autonomy at UGC through Mumbai University.

Application form has been submitted to UGC through University of Mumbai. Result expected by the end of the December, 2023.

4. Status of Alumni Cell VESMAA

Prof. Pallavi Vartak gave update on all activities of Alumni cell including Alumni get together date is fixed on 10th February 2024. Mr. Vijay Talreja, advised to add an alumni as signing authority for VESMAA bank account. He further asked to redraw a single Almashine contract with VES Trust. He also asked to fix a meeting for felicitating alumni on the day of the get together.

5. Status of the Campus Placement

Mr. Arun Saxena updated all with the current placement status of students, new placement policy and plans; he also shared that VESIM is benchmarked as a Tier 2 / Teir 3 MBA college by corporates. Mr. Vijay Talreja noted that our average package is quite low and we should focus on uplifting students and target better packages. Dr. Seema Sant threw light on the problem of change in pre requisite of most global corporates of moving from 1st Class in Graduation degree to 12th Standard marks. Mr. Vijay Talreja also asked placement department to focus on its alumni and reconnect with them for better placements. He further asked Mr. Arun Saxena to make a plan for improving salary packages, companies.

6. Status of Entrepreneurship Development Cell.

Dr. Jyoti Chandwani updated on the activities carried out by the Entrepreneurship & Incubation Centre. New Subjects "Introduction to Creativity and Innovation" shall be offered to 1st Year MMS Students in semester I & Subject "Entrepreneurship Management" to 1st Year MMS Students in Semester II. A national level Business Plan competition Alchemize has

been organised. She also updated on the progress of HABIT foundation. Mr. Vijay Talreja, has asked Dr. Jyoti Chandwani to share her plan for HABIT.

7 Academic Tie up with IIM Mumbai.

Dr. Pradip Mitra shared the details of VESIM's MOU with IIM Mumbai. He further updated that our students from operation specialization will register for a course at IIM Mumbai at a subsidised rate.

8. Proposal for new appraisal and research policy for faculties for encouraging more contribution towards intellectual capital building.

Dr. Pradip Mitra shared that after conducting a joint meeting with the senior professors of IIM Mumbai and considering their valuable inputs the following areas have been identified for improving the intellectual capital contribution by the faculties. Faculties will be encouraged to publish in the Journals indexed with UGC Care, Web of Science & Scopus. Identifying research training needs for the faculties through a review process of their proposed publications. Encouraging faculties to present their research papers in quality institutions like IIMs and IITs. Encouraging faculties for bringing in more consulting assignments and research projects. In light of the date IQAC will propose a new Faculty Appraisal Policy document to be implemented wef. AY2023-24

9. Proposal for International Conference TIES 2024

Dr. Pradip Mitra shared the dates and progress of international conference TIES 2024 – 2nd April – 6th April'24 with all present in the meeting. The updates on partnership with other institutes for the conference was also updated.

10. Faculty to prepare their Capability document for institute building.

Dr. Swati Singh shared with everyone the need & benefits of capability document. Trustees agreed with the proposal


11. Rework on LinkedIn profile and Institute website for each faculty

Dr. Swati Singh proposed for up-gradation of LinkedIn profile of the faculties so that visibility of the institute increases. The proposal was accepted, and trustee member Mr. Vijay Talreja suggested to conduct a 4 hour training session for faculties for improving the presentation of their LinkedIn profile.

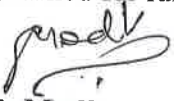
12. Improving Canteen Facility For the Students

All trustees have agreed on the need and have confirmed that canteen facilities at VESIM shall be improved.

Dr. Seema Sant gave the vote of thanks and the committee adjourned for lunch.


Dr. Pradip Kumar Mitra,
Member Secretary, IQAC,
VESIMSR




Dr. Satish Modh,
Chairman IQAC,
VESIMSR