
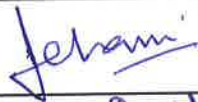

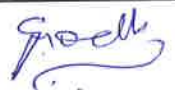


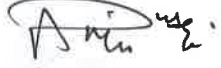
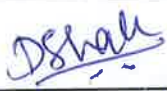




## AGENDA FOR IQAC MEETING TO BE HELD ON 30 MARCH 2024

1. Academic Tie-up with TISS
2. Status report on TIES 2024
3. Canteen Facility
4. Progress Report on E-Cell & HABIT foundation.
5. Status on placement report
6. Proposal of pre-placement activity Rubicon (CSR Initiative of Barclays Bank)
7. Preparation for increase in intake
8. Electoral Club activities
9. Green campus activities
10. Any other matter with the permission of the chair





**Vivekanand Education Society's**  
**Institute of Management Studies & Research**  
**IQAC/2023 - 24**  
**Attendance Sheet**

Date: 30 March, 2024

Sr. No.	Name	Designation in Committee	Signature
1	Mr. Suresh Malkani	Invited Member	
2	Mr. Rajesh Gehani	Invited Member	
3	Dr. Prakash Lulla	Invited Member	
4	Ms. Sangeeta Shahani	Invited Member	
5	Mr. Vijay Talreja	Invited Member	
6	Dr. Satish Modh	Chairman	
7	Dr. Pradip K Mitra	Member Secretary	
8	Dr. Swati Singh	Member	
9	Dr. Satish Billewar	Member	
10	Dr. Anju Motwani	Member	
11	Ms. Sonali Choudhary	Member	
12	Dr. Disha Shah	Member	
13	Dr. Jyoti Chandwani	Member	
14	Dr. Seema Sant	Member	
15	Dr. Repak Shrinivas	Member	



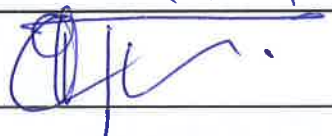
**Vivekanand Education Society's**  
**Institute of Management Studies & Research**  
**IQAC/2023 - 24**  
**Attendance Sheet**

Date: 30 March, 2024

16	Mr. Kishor Moghe	Member	
17	Ms. Chandralekha Rijhwani	Member	
18	Mr. Sanjay Shrivastaava	Member	online
19	Ms. Divya Dixit	Member	
20	Mr. Vipin Tuteja	Member	
21	Mr. Pratik Gupta	Member	
22	Mr. Vivek Prabhu	Member	
23	Ms. Akshata Rane	Member	
24	Mr. Arun Saxena	Member	
25	Ms. Geeta Iyer	Member	
26	Ms. Akshata Chavan	Member	
27	Ms. Mahashweta Nandy	Member	
28	Mr. Om Dembla	Member	
29	Ms. Akanksha Shedge	Member	
30	Mr. Pranit Waghmale	Member	

**Vivekanand Education Society's**  
**Institute of Management Studies & Research**  
**IQAC/2023 - 24**  
**Attendance Sheet**

Date: 30 March, 2024

31	Ms. Payal Patil	Member	
32	Mr. Mayuresh Khilari	Member	
33	Shruti Walunj	Member	
34	Harsh S. Madhani	Member	H.S. Madhani
35	Pallavi Vartak	Invited member	Phal
36	Manav N. Dulani	member	
37	Pratik Gupta	Faculty	Gupta
38	Deepak Vazirani	Invited Member	D + Vazirani
39	Bhadrat Awan	Invited Member	
40	Vidya Walunj	Member	Online
41	Komal Madhani	Member	online

## **Minutes of Meeting - The Internal Quality Assurance (IQAC) Cell**

Date: 30th March 2024 (Saturday)

Venue: MDP room, VESIM.

Time: 11: 00 AM

### **Members Present:**

**Trustees:** Mr. Rajesh Gehani, Mr. Suresh Malkani, Mr. Bharat Ajwani, Mr. Deepak Vazirani, Mr. Prakash Lulla, Ms. Sangeeta Shahani, Mr. Vijay Talreja , Ms. Kavita Valecha, Dr. Satish Modh, Dr. Swati Singh, Dr. Pradip Kumar Mitra, Dr. Anju Motwani, Dr. Satish Billewar, Dr. Disha Shah, Dr. Seema Sant, Dr. Jyoti Chandwani, Dr. Repak Srinivas, Prof. Pallavi Vartak, Ms. Akshata Rane, Ms. Akshata Chavan

### **Minutes:**

Dr. Pradip Mitra extended a warm welcome to all of the attendees. The following agenda items are then discussed:

1. The trustees inquired about the percentage placement and the reasons behind the students' low placement rates, as well as the reasons why companies were not hiring them.
2. The necessity for placement software was discussed. Mr. Saxena elaborated on the specifics of the Superset software, which has already received approval from the Director of VESIM. Ms. Megha is also provided with information regarding the software, as she intends to deploy it at the VES Trust level. The discussions on the software are going on.
3. The trustees instructed Mr. Saxena to compile an analysis of VESIM placement in comparison to other competitive Mumbai University colleges. The trustees instructed Mr. Saxena to forward them an invitation to the weekly placement meetings also, which are held on Tuesdays.
4. During the deliberation of the Placement Report, the trustees inquired about the selection criteria for companies and the letters of recommendation for the students' top five CTCs. A decision was made by the trustees to convene an additional meeting dedicated to the placement, during which the budget will be deliberated.

ATRs for 1 to 4 points: All the points of ATR has been attached in the placement file in excel.

5. The need to increase the active participation of Alumni in college activities was discussed. The Director Sir proposed that during the admissions process, students be duly informed and specify that security deposits amounting to Rs. 3000 per student will be converted into lifetime alumni membership fees upon successful completion of the MMS programme. The trustees proposed the implementation of "Thank you" emails or analogous strategies as a means to enhance alumni engagement.

ATR: For active participation of Alumni we have following plans for the academic year 2024-25.

1. Sessions through alumni on Industry expectation and career guidance will be conducted on 21<sup>st</sup> September 2024.
2. With the help of Alumni Mock GDPI of second year students will be conducted in the month of October 2024.
3. Guest Lectures of alumni will be conducted throughout the year.
4. We are into the expansion of alumni cell members from the last 10 years batches. We have received 44 applications till 7th August, 2024 from alumni to become active members in the alumni cell. We are planning to keep meeting with them shortly.
5. We are in the process of launching Alumni Digest. It includes articles from alumni, Briefs of Alumni achievements, Top 5 profiles and write up from the desk of entrepreneurs.
6. Alumni cell will invite class representatives of the last 5 to 8 years for the discussion with students. It helps to improve the connection with the latest batches.

B] The Director Sir proposed that during the admissions process, students be duly informed and specify that security deposits amounting to INR3000 per student will be converted into lifetime alumni membership fees upon successful completion of the MMS programme.

As per FRA norms we cannot collect any additional fees from students.

C] The trustees proposed the implementation of "Thank you" emails or analogous strategies as a means to enhance alumni engagement.

Alumni cell has sent thank you letters to all those alumni who have supported the placement activity. Some of them have done the final placement and some of them have provided summer internships. Our alumni have also provided guidance for pre placement talk. We have collected photos from them, and it will be promoted on Social Media.

6. During the TrendQuest Electoral Club discussion, Director Sir proposed making voter ID cards mandatory for every student.

ATR: During TrendzQuest event under the electoral Club it was communicated to all about the importance of Voter Id Card and everybody gave an affirmation for the same, and had also voted this year from their respective area.

7. During the discussion on educational support for non-teaching staff, the trustees proposed that it be mandatory for them to possess a minimum of an SSC qualification from a UGC-accredited university. Dr. Pradip Mitra requested a period of time to compile the revised policy's contents.

ATR: It is yet to be finalised

8. Additionally, faculty members delivering lectures outside the college was a subject of discussion. The Director Sir provided an account of the incident and the subsequent actions taken regarding that faculty.

ATR: All the faculties have submitted a signed declaration that they are not taking sessions anywhere during the college working hours. This has been submitted to HR Department.

9. A biometrics audit of the faculties was requested by the trustees.

ATR: Registrar will send the report to trustee as and when it will be asked for.

10. The trustees asked for a 360-degree review by Google form of the students to get feedback directly from the students. Dr. Pradip Mitra displayed all feedback from the VESIM website over the past five years. The trustees asked Dr. Pradip Mitra to mail all faculty feedback details to him.

ATR: The feedback has been taken from the students for AY2023-24 and the same has been submitted to the trust office also.

11. The trustees recommended to Dr. Jyoti Chandwani that she visit the School of the Sindhi Society and provide recommendations for improvements to the incubation facility.

ATR: School has been visited and recommendation will be discussed in the meeting

12. The discussions encompass the revisions made to the faculty performance appraisal form, as well as the competency mapping and research policy that have been formulated.

ATR: The performance appraisal of the faculties have been completed for AY 23-24 as per the new policy format. The competency mapping has been done and as per the mapping the task master teams have been created.

13. The collaboration with TISS is deliberated.

14. The civil work at the backside of canteen is also addressed. The Director Sir stated that the Canopy project will be completed during the next financial year.

ATR: The new canteen facilities creation is in progress.

15. The additional certification courses for the students are also discussed. The Director Sir intends to develop a financial plan for the certificate courses. The trustees have agreed to provide the inputs to the Director Sir for Coursera.

ATR: Students have been motivated to pursue for certificate courses in their domain specialization thru various certification agencies. Also Courseera certification has been budgeted for this year.

16. Towards the conclusion of the meeting, the students provide feedback regarding potential enhancements. The students requested a change at the canteen vendor.

ATR: New canteen facilities for the students is under construction.

Meeting ended with vote of thanks to the chair.

**Dr. Pradip Kumar Mitra**  
**Member Secretary IQAC,**  
**VESIMSR**



**Dr. Satish Modh**  
**Chairman IQAC,**  
**VESIMSR**