


VESIMSR

Agenda of IQAC Meeting 19th February 2022 (Saturday) Time: 11 am to 1 pm

1. Review of syllabus format (course pack prior to beginning of semester)
2. Proposing structured body for sponsored FDP
3. Departmental meet post evaluation process every semester
4. Design and conformance of quality deviation
5. New 360 degree feedback form for approval (alumni, parents, corporate exit feedback)
6. Student Induction by UHV cell



Dr. Satish Modh,
Chairman IQAC,
VESIMSR



Dr. Pradip Kumar Mitra,
Member Secretary, IQAC,
VESIMSR



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IQAC Meeting Attendance Sheet

19th February 2022

Sr .No	Name	VESIM Designation	IQAC Designation	Attendance
1	Shri. Amar Asrani	Management Trustee	President	Present
2	Dr. Satish Modh	Director	Chairman	Present
3	Dr. Pradip K Mitra	Associate Dean Finance	Member Secretary IQAC	Present
4	Dr. Sandeep Bhardwaj	Dean Academics	Member	Present
9	Dr. Disha Shah	Associate Professor Finance	Core Member	Present
8	Dr. Satish Billewar	Associate Professor Operations & Systems	Core Member	Present
5	Dr. Jyoti Chandwani	Associate Dean Academics	Member	Present
6	Dr. Seema Sant	Associate Dean HR	Member	Present
7	Dr. Repak Shrinivas	Assistant Professor Operations	Member	Present
10	Mr. Kishor Moghe	Social Contributor	Member	Absent
11	Mr. Amarjit Singh	Alumni Representative	Member	Absent
12	Ms. Chandralekha Rijhwani	Alumni Representative	Member	Absent
13	Mrs. Ranu Datta	Parent	Member	Absent
14	Mrs. Harsha Bhatia	Parent	Member	Absent
15	Mrs. Vinaya Naik	Parent	Member	Absent
16	Mr. Arpit Shrivastava	Industry Representative (Manager Risk Advisory Team of Ernst & Young)	Member	Absent
17	Mr. Vijay Agrawal	Industry Representative (Senior Group VP Motilal Oswal)	Member	Absent
18	Mr. Sanjay Shrivastaava	Industry Representative (MD- Muenzer Bharat Pvt Ltd)	Member	Present
19	Mr. Manoj Das	Industry Representative (Founder InventOn))	Member	Absent
20	Mr. Vivek Prabhu	Registrar	Member	Present
21	Mr. Arun Saxena	Assistant Director Placement & Corporate Relations	Member	Present
22	Ms. Hetal Palan	Assistant Director - Branding, Marketing & Student Relations	Member	Present
23	Ms. Geeta Iyer	Librarian	Member	Absent
24	Ms. Megha Singh	Executive Accreditation & IQAC	Core Member	Present
25	Dhiren Gwalani	Student Representative MMS Batch 2020-22	Member	Absent
26	Ankita Ochani	Student Representative MMS Batch 2020-22	Member	Absent
27	Shardul Jadhav	Student Representative MMS Batch 2020-22	Member	Absent
28	Prajakta Goswami	Student Representative MMS Batch 2020-22	Member	Absent
29	Neel Naik	Student Representative MMS Batch 2020-22	Member	Absent
30	Divyani Sirsat	Student Representative MMS Batch 2020-22	Member	Absent

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Minutes of IQAC Meeting

19th February 2022 (Saturday)

Time: 11 am to 2 pm

1. Review of syllabus format (course pack prior to beginning of semester)

For MMS program, the Mumbai University provides a syllabus, however the course pack that is shared with the students' needs to be in a standardised format with the input of the industry experts which is finalised in our Board of Studies Meeting. Director Dr. Satish .M. suggested that since institute is purchasing E-Book packages so faculty shall also mention in the course pack, detail against every chapter, regarding which portion is covered from which book along with authors name, and faculties also should shift more focus towards referring E-Books. Dr. Sandeep .B. mentioned he is in the process of identifying the publishers, whichever is better and reasonable, once finalised the list shall be circulated to all faculty members in the next 2 weeks.

2. Proposing structured body for sponsored FDP

Dr. Jyoti .C. is heading the ATAL FDP for VESIMSR, and she shall be very soon briefing all the faculties regarding proposal preparation. Director Dr. Satish .M. suggested to go for multiple FDP proposals, once each faculty is ready, through a meeting the co-ordinators shall evaluate the content of the FDP's proposed and shortlist considering variation as a parameter as it's a requirement of AICTE. It was decided to keep a meeting in every 15 days, as and when we are receiving the proposals for review & evaluation. Dr. Seema .S. suggested let each department come up with one proposal, to which all agreed mutually.

3. Departmental meet post evaluation process every semester

Dr. Pradip .M. suggested conducting a departmental meet after completion of every semester will help identify the deviation, in terms of target and achievement met, accordingly corrective actions can be implemented in the following semester. As this practice will smoothen the process over the period of time and help attain the set academic goals. Also this process is important from the learning outcome review point of view. Dr. Satish .M. added every department HOD should conduct the evaluation, identify deviation and should come out with remedial measures to be taken. All department heads

shall do a subject wise learning outcome review, and last 5 years average marks to be taken as a benchmark for identifying the higher & lower performance a proper documentation should be prepared explaining with the help of 3 benchmarks, higher than expectation, lower than expectation, within the expectation. This way every year, for every subject the last 5 years average will help us to identify whether the current year student's performance score is moving towards higher side or lower side.

4. Design and conformance of quality deviation (non-academic, extracurricular)

Dr. Pradip .M. mentioned as a part of indirect assessment, non-academic parameters quality deviation also needs to be identified, such as workshops, conferences, seminars, etc. Dr. Sandeep .B. suggested to record feedback for every activity or event that is being conducted.

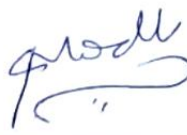
5. New 360 degree feedback form for approval (alumni, parents, corporate exit feedback)

Dr. Pradip .M. mentioned the existing feedback forms are under the process of modification under the guidance of Dean Academics, Dr. Sandeep .B. The basic changes are being done as per the requirement of NBA, NAAC, suggesting that the feedback should reflect the exact outcome whether it was met or not.


Dr. Satish .M. suggested to review the revamped feedback forms in person with Dr. Sandeep. B.

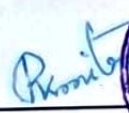
6. Student Induction by UHV cell

Dr. Seema .S. mentioned out of total 22 hours allotted to student induction program, which includes "PARICHAY" student induction, cell head & department introduction, AICTE programs in association with Mumbai University to be held on Saturdays




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Action Taken Report of IQAC Meeting

19th February 2022 (Saturday)

Time: 11 am to 2 pm

1. Review of syllabus format (course pack prior to beginning of semester)

For MMS program, the Mumbai University syllabus was discussed in all the BOS meeting held on 23rd April 2022 as per the specialisation.

For the purchase of E-Books list discussed in the library meeting dated 20th April 2022 & all the faculties have been asked to finalise the E-books as per their subject. In the meeting Pearson has been selected as a publication house.

2. Proposing structured body for sponsored FDP

So far as ATAL FDP's are concerned the faculties from VESIMSR have proposed 3 proposals for the upcoming ATAL FDP 2022-23 conducted by AICTE. The committee consisting of Director, Dean Academics & IQAC member. Each department had come up with their FDP proposal & submitted online through AICTE portal.

3. Departmental meet post evaluation process every semester

Learning outcome review process will be initiated after the Sem II & IV results are declared so the details of outcome & its deviations along with remedial measures will be presented in the next IQAC meeting.

4. Design and conformance of quality deviation (non-academic, extracurricular)

For all the non-academic & extracurricular activities like workshops, conferences, seminars the feedback form has been prepared & activity wise feedbacks are been taken.

5. New 360 degree feedback form for approval (alumni, parents, corporate exit feedback)

The existing feedback forms are have been modified by Dean Academics Dr. Sandeep. B. and approved by Director Dr. Satish .M. The basic changes has been done as per the requirement of NBA & NAAC.

6. Student Induction by UHV cell

Dr. Seema .S. UHV cell head has introduced AICTE programs in association with Mumbai University as a part of "PARICHAY" which is the student induction program. MMS Sem 1 Student Pradip Patil has successfully completed his 10 day online Student's Workshop on the theme Universal Human Values from 31st Jan to 10th Feb 2022.



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