

## **Agenda of IQAC Meeting**

**8<sup>th</sup> August 2020 (Saturday)**

1. Discuss on the methodology of online classes and examination system to be conducted in current scenario .
2. Since students are addressed through online mode they need to be addressed on  
“Session on motivating students to help them cope with anxiety of online learning”  
“Innovation & life time learning skill enhancement among students.”
3. Seminar on how job market is changing and how consumer mind is changing in current scenario
4. To conduct IPR session online webinar
5. Maintaining additional data capturing through google spreadsheet for ranking data along with AQAR sheet and this be kept as Institute repository in google drive.
6. IQAC two teams to be made for MMS & PGDM respectively.
7. Performance appraisal to be linked with AQAR data capturing system.

IQAC Meeting Attendance 8 Aug 2020 online Google meeting record

<b>Sr.No</b>	<b>Name</b>	<b>Event</b>	<b>Time</b>
1	Shri. Baldev Boolani	IQAC Meeting	Present
2	Dr. Satish Modh	IQAC Meeting	Present
3	Dr. Sandeep Bhardwaj	IQAC Meeting	Present
4	Dr. Debjani Banerjee	IQAC Meeting	Present
5	Dr. Sachin Deshmukh	IQAC Meeting	Present
6	Dr. Pradip Mitra	IQAC Meeting	Present
7	Dr. Prema Mahale	IQAC Meeting	Present
8	Mr. Amarjit Mehta	IQAC Meeting	Present
9	Dr. Seema Sant	IQAC Meeting	Present
10	Ms. Megha Singh	IQAC Meeting	Present
11	Mr. Kishore Moghe	IQAC Meeting	Present
12	Mr. Arvind Waghmare	IQAC Meeting	Present
13	Mrs. Geeta Iyer	IQAC Meeting	Present
14	Ms. Hetal Palan	IQAC Meeting	Present
15	Prof. Shrinivas Repak	IQAC Meeting	Present
16	Ms. Ranu Datta	IQAC Meeting	Present
17	Mr. Vivek Prabhu	IQAC Meeting	Present
18	Mr. shardul pedgaonkar	IQAC Meeting	Present
19	Ms. srushti kanade	IQAC Meeting	Present

## Minutes of IQAC Meeting

8<sup>th</sup> August 2020 (Saturday)

**1. Discuss on the methodology of online classes and examination system to be conducted in current scenario.**

Dr. Debjani B mentioned that we have already adopted our online classroom teaching in current scenario, student attendance is also approximately 85%, However we want to strengthen student's presence more in terms student engagement by conducting some activities after 30 minutes interval of presentation. Continuous student monitoring by conducting MCQ's for active participation and engagement in class.

Dr. Sandeep B mentioned that student feedback is collected from MMS 2<sup>nd</sup> Year, PGDM 1<sup>st</sup> year and 2<sup>nd</sup> Year students after every online class. This feedback survey will be informative on how the student are using the online system and what all challenges they are facing and accordingly areas of improvement can be identified.

Mr. Boolani sir suggested to analyse the students feedback. Dr. Satish M mentioned that we can introduce online interventions and the student feedback should be focused specifically on improving online class delivery, interaction and improve the online connect. Mr. Amarjeet S suggested during the online lecture after a particular topic is covered, a google forms link with questions can be posted to analyse student's real time reply to questions.

Dr. Satish M mentioned the format of online examinations conducted shall be discussed in the upcoming Faculty Council Meeting.

**2. Since students are addressed through online mode they need to be addressed on  
"Session on motivating students to help them cope with anxiety of online learning"  
"Innovation & life time learning skill enhancement among students."**

Dr. Satish M suggested as a practice before starting class make students do 10 minutes of meditation, yoga with soft music as it helps to bring a positive vibe and help improve student concentration throughout the session.

Also Student representative Ms. Srushti mentioned that faculty Dr. Nisha Pandey adopts similar practice before starting the session, she plays peaceful soft music and all students seem more focused.

### **3. Seminar on how job market is changing and how consumer mind is changing in current scenario**

Ms. Srushti mentioned that good opportunities are made available to students by the placement department, she herself got selected through pool campus in Amazon, and her experience was good. There was communication gap since the green cell students co-ordinate with the class amongst themselves, it would be better if Mr. Arun S himself comes in contact with the class directly.

Dr. Sachin D mentioned about conducting a seminar on how job market is changing in the current scenario. Also that we should aspire to make PGDM a strong technology based program and develop our mission and vision statements accordingly, also as the industry will prefer students with multiple skills, he proposed that there should be more skill sets included in the syllabus based on two specialisations, i.e major and minor. The teaching pedagogy must be more application based, project based with critical thinking and innovation.

### **4. To conduct IPR session online webinar**

Prof. Repak S has identified two advocates Dr. Sanjay Jadhav (Gold Medalist in Ph.D. from Mumbai University, Practicing in department of Law in Mumbai University) & Advocate Chetan (Practicing Lawyer in Mumbai High Court) who are ready to deliver the 1 day session on IPR.

Dr. Debjani B suggested Prof. Repak S to co-ordinate with Mr. Vivek P and Dr. Sandeep B in order to schedule a slot for IPR session this year.

In addition Dr. Satish M mentioned that we can conduct online webinars & workshops similarly and invite external industry experts, this can be scheduled under workshop week before Diwali break. Try to organize at least 2 workshops in a month.

Dr. Sandeep B agreed to add the same to the academic calendar.

**5. Maintaining additional data capturing through google spreadsheet for ranking data along with AQAR sheet and this be kept as Institute repository in google drive.**

Dr. Debjani B mentioned since it is found that different ranking agencies are looking for data from different perspective as a result every time going back to the process owners is very time consuming and tedious task for capturing the data. So a separate ranking sheet for capturing data has been implemented in our quality assurance report.

**6. IQAC two teams to be made for MMS & PGDM respectively.**

Dr. Debjani B mentioned that since now we are two different institutes, VESIM & VBS, there is a need for two separate IQAC teams for MMS and PGDM.

To which Dr. Satish M asked Mr. Boolani sir for his approval to form two IQAC teams respectively, because on paper we need to show two different IQAC teams for accrediting purposes such as NBA, conduct separated meetings with agendas.

In addition he mentioned that in 2-3 years' time if a new education policy comes up then both VESIM and VBS will merge back to become one autonomous B School.

Mr. Boolani sir suggested to plan a webinar and take input from all management schools for their views on new education policy and their implications. Also study the top 20 B Schools of eminence, and identify what obstacles and challenges were faced by them, what measure they adopted to overcome the same.

**7. Performance appraisal to be linked with AQAR data capturing system.**

It is been implemented from this year onwards, all faculty members have to update the AQAR so that we shift from people driven institute to a more process driven institute. IQAC is trying to maintain this also as a repository of the institute.

Dr. Satish M suggested there is a need of strategic discussion on how do we look at our institute i.e. degree giving institution or teaching institute or teaching plus research institute. We need to give enough emphasis on teaching, research and innovation.

## **Action Taken Report of IQAC Meeting**

**8<sup>th</sup> August 2020 (Saturday)**

- 1. Discuss on the methodology of online classes and examination system to be conducted in current scenario.**

As discussed Dr. Sandeep B has implemented student feedback collection from MMS 2nd Year, PGDM 1st year and 2nd Year students after every online class.

And for improving the students online connect active participation in lectures, faculties have been encouraged to conduct MCQ shortly after 30 minutes interval of presentation to keep students engaged.

- 2. Since students are addressed through online mode they need to be addressed on “Session on motivating students to help them cope with anxiety of online learning” “Innovation & life time learning skill enhancement among students.”**

As per the suggestive input given by Dr. Satish M all faculties as a practice before starting class make students do 10 minutes of meditation, yoga with soft music as it helps to bring a positive vibe and help improve student concentration throughout the session.

- 3. Seminar on how job market is changing and how consumer mind is changing in current scenario**

Dr. Sachin D has conducted a seminar on “Charting Your Career Path to the Post Pandemic”, the seminar was conducted on 12th August 2020.

Detailed Report given below:

### **Seminar on “Charting Your Career Path to the Post Pandemic”**

**Seminar Type:** Career Guidance

**For Whom Conducted:** PGDM Batch 2020 – 22

**Total Attendance:** 180

**Duration:** 1 hour

**Objectives**

1. To inform students about the post pandemic scenario of the job markets.
2. To help students for a proper choice of careers
3. To motivate students to take up research

**Points covered in the Seminar**

1. The Post Pandemic Situation
2. Develop Many Possible Selves
3. Embrace the Liminal Period
4. Get Going On Projects
5. Get Going On Projects
6. Work on Your Dormant Ties
7. Talk It Out
8. Who Will Be The Winners In Post Pandemic Economy?

**Dr Sachin Deshmukh**

**Dean PGDM**

**4. To conduct IPR session online webinar**

Prof. Repak S has shared details of two resource persons Advocate Chetan Hadollikar (Practicing Lawyer in Mumbai High Court) and Prof. Dr. Sanjay Jadhav (Gold Medallist in Ph.D. from Mumbai University, Practicing in department of Law in Mumbai University) along with the quotation break up for One day and Two days session on IPR along with the schedule.

**Quotation and Schedule Details given below:**

Charges quoted for one day session – Rs. 20,000/-

Charges quoted for two days session – Rs. 30,000/-

### WORKSHOP SCHEDULE - ONE DAY

Time	Topic	Faculty
10.00 am - 11.00 am	Introduction to Intellectual Property	Prof Dr. Sanjay Jadhav & Adv. Chetan Hadolikar
11.00 am - 12.00pm	Patent Law	
12.00 pm -12.15 pm	Short Break	
12.15 pm - 1.00 pm	Copyright Law	
1.00 pm - 1.45 pm	Trademark Law	
1.45 pm - 2.45 pm	Lunch Break	
2.45 pm - 3.30 pm	Geographical Indications	
3.30 pm - 4.15 pm	Introduction to Design/Plant Varieties/ Layout designs of integrated circuit	
4.15 pm - 4.30 pm	Short Break	
4.30 pm to 5.30 pm	Intercactive/Question and Answer Session	

## WORKSHOP SCHEDULE - 2 DAY

### Day 1

Time	Topic	Faculty
10.00 am - 11.00 am	Introduction to Intellectual Property	Prof Dr. Sanjay Jadhav & Adv. Chetan Hadollikar
11.00 am - 12.00 pm	International Organization, Treaties and Agreements	
12.00 pm -12.15 pm	<b>Short Break</b>	
12.15pm - 1.15 pm	Introduction to Intellectual Property Laws In India	
1.15 pm - 2.15 pm	<b>Lunch Break</b>	
2.15 pm - 4.00 pm	Patent Law	
4.00 pm - 4.15 pm	Short Break	
4.15 pm - 5.30 pm	Trademark Law	

### Day 2

Time	Topic	Faculty
10.00 am - 11.45 am	Copyright Law	Prof Dr. Sanjay Jadhav & Adv. Chetan Hadollikar
11.45 am -12.00 pm	<b>Short Break</b>	
12.00 pm - 1.30 pm	Geographical Indications	
1.30pm to 2.30pm	<b>Lunch Break</b>	
2.30 pm to 3.30 pm	Introduction to Design/Plant Varieties/ Layout designs of integrated circuit	
3.30 pm to 3.45 pm	Short Break	
3.45 pm to 5.00 pm	Interactive / Question and Answer Session	

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