

IQAC Meeting Agenda



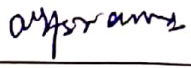
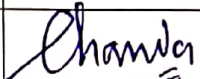
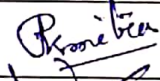
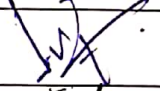
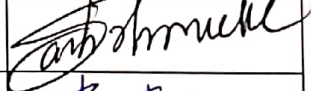
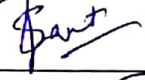
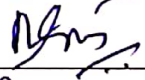
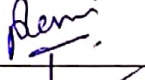
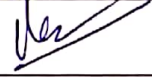
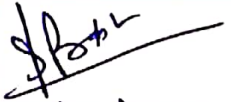
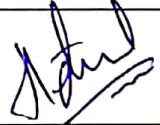
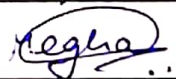
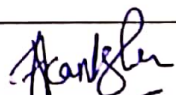
Date: 31-08-2019 (Saturday)

1. Selection of Student's representative for the IQAC A.Y 2019-20 from MMS and PGDM course.
2. Head Librarian -Mrs. Geeta Iyer to be included as a member of IQAC from the academic year 2019-20.
3. Selection of new industry representative for the A.Y 2019-20.
4. Review of usage of Ziksa.
5. Review of Academic Process.
6. Review of Administrative Process.
7. Review of medical insurance for non-teaching staff.
8. Peer team to review SAR before NBA Audit.
9. Reward of Scopus journal publication to be enhanced to encourage publication in Scopus journal.
10. IQAC recommending internal publication "Journal of Development Research" to be sent to Mumbai University IQAC, for indexing under UGC.
11. Proposal for creating screening committee for approval of attending training, conference and workshop for faculties.
12. Change in the appraisal scoring pattern for conference participation.
13. Change in mission statement as per guidelines received from AACSB.

IQAC Meeting

Attendance Sheet

Date: 31-08-2019 (Saturday)

Sr.No	Name	Designation	Signature
1	Dr. Satish Modh Director	Chairman	
2	Dr. Debjani Banerjee Associate Dean Accreditation	Member Secretary IQAC	
3	Shri Amar Asrani ji Management Trustee	Member	
4	Mr. Kishor Moghe Social Contributor	Member	
5	Mrs. Ranu Datta Parent	Member	
6	Mr. Amarjit Singh Alumni	Member	
7	Mr. Chander Thapar Recruiter (Hiranandani Group)	Member	
8	Mr. Sachin Nikumbh Recruiter (Tata Projects Ltd)	Member	
9	Ms. Jyotsana Dogra Recruiter (Walplast Products Pvt Ltd)	Member	
10	Prof. Pradip K Mitra Associate Dean Finance	Member	
11	Dr. Sandeep Bhardwaj Dean Academics	Member	
12	Dr. Sachin Deshmukh Dean PGDM	Member	
13	Dr. Seema Sant Associate Dean HR	Member	
14	Prof. Repak Shrinivas Senior Faculty	Member	
15	Prof. Prema Mahale Faculty Member	Member	
16	Mr. Arvind Waghmare Registrar	Member	
17	Mr. Vivek Prabhu Controller of Examination & Deputy Registrar, Academics	Member	
18	Ms. Hetal Palan Assistant Director - Branding, Marketing & Student Relations	Member	
19	Ms. Megha Singh Executive Accreditation & IQAC	Member	
20	Mr. John Abraham Student Representative MMS	Member	
21	Miss Akanksha Chemburkar Student Representative PGDM	Member	

Minutes of the meeting

Date- 31st August 2019 (Saturday)

1. Selection of Student's representative for the IQAC A.Y 2019-20 from MMS and PGDM course.

It was decided to select the Student representative for the IQAC for Academic Year 2019-20 each from PGDM & MMS. From PGDM Div A, Class representative, Mr. Shubham Mural and PGDM Div B, Class Representative Ms. Shrushti Karande. Similarly from MMS 1st shift and 2nd shift one class representative shall be selected.

2. Head Librarian -Mrs. Geeta Iyer to be included as a member of IQAC from the academic year 2019-20.

All the IQAC committee members mutually approved to include the Head Librarian, Ms. Geeta Iyer as an IQAC member from the Academic Year 2019-20 onwards.

3. Selection of new industry representative for the A.Y 2019-20.

For the Academic Year 2019-20 three industry representatives have been nominated by the IQAC Members.

Mr. Chander Thapar – Recruiter (Hiranandani Group)

Mr. Sachin Nikumbh – Recruiter (Tata Projects Ltd)

Ms. Jyotsana Dogra – Recruiter (Walplast Products Pvt Ltd)

4. Review of usage of Ziksa.

The Director suggested Dr. Sandeep Bhardwaj Sir to conduct quarterly review of ziksa status.

5. Review of Academic Process.

Dr. Sandeep Bhardwaj mentioned that the complete designing of Academic process is followed from the academic calendar through planning, controlling, monitoring and executing. The Director instructed Dean to develop the academic process to monitor the gap of the process through evaluation on monthly basis.

6. Review of Administrative Process.

Dr. Debjani Banerjee Suggested there should be a peer level audit in every 6 months of the Admin process. Mr. Arvind Waghmare said he shall submit the SAR of Administrative Audit approximately by 5th Sept 2019.

7. Review of medical insurance for non-teaching staff.

The input was given by Mr. Arvind Waghmare. The medical insurance of non-teaching staff has been discussed with the VES trustee and it is under process for approval.

8. Peer team to review SAR before NBA Audit.

Director Sir has identified the team members for review of SAR before NBA audit. The members being, Dr. Sachin Deshmukh, Dr. Seema Sant and Dr. Pranjal Muley. The proposed dates for the audit has been scheduled from 24th Sept 2019 onwards.

9. Reward of Scopus journal publication to be enhanced to encourage publication in Scopus journal.

All IQAC members has approved for reward of Rs. 25000 for the publication in listed Scopus journals.

10. IQAC recommending internal publication "Journal of Development Research" to be sent to Mumbai University IQAC, for indexing under UGC.

The proposal details has been sent already to Mumbai University by Dr. Nisha Pandey. We are still awaiting their response.

11. Proposal for creating screening committee for approval of attending training, conference and workshop for faculties.

The Director suggested to frame a screening committee comprising of both Dean's Dr. Sandeep Bhardwaj and Dr. Sachin Deshmukh, the IQAC Head and Functional Associate Deans.

12. Change in the appraisal scoring pattern for conference participation.

The IQAC proposed to make changes in the faculty appraisal form for conference participation.

13. Change in mission statement as per guidelines received from AACSB.

The mission statement has been changed as per the guidelines received from AACSB. The responses have been collected from all the stakeholders.

ATR of meeting conducted on 31st Aug 2019, Saturday

1. Selection of Student's representative for the IQAC A.Y 2019-20 from MMS and PGDM course.

From PGDM Div A, Class representative, Mr. Shubham Mural and PGDM Div B, Class Representative Ms. Shrushti Karande. Similarly from MMS 1st shift and 2nd shift one class representative each has been selected.

2. Head Librarian -Mrs. Geeta Iyer to be included as a member of IQAC from the academic year 2019-20.

All the IQAC committee members mutually approved to include the Head Librarian, Ms. Geeta Iyer as an IQAC member from the Academic Year 2019-20 onwards.

3. Selection of new Industry representative for the A.Y 2019-20.

For the Academic Year 2019-20 three industry representatives have been nominated by the IQAC Members.

Mr. Chander Thapar – Recruiter (Hiranandani Group)

Mr. Sachin Nikumbh – Recruiter (Tata Projects Ltd)

Ms. Jyotsana Dogra – Recruiter (Walplast Products Pvt Ltd)

4. Review of usage of Ziksa.

As suggested by Director Sir, Dean Dr. Sandeep Bhardwaj has been assigned the task of conducting quarterly review of ziksa status.

5. Review of Academic Process.

Dean Sir Dr. Sandeep Bhardwaj mentioned that the complete designing of Academic process is followed from the academic calendar through planning, controlling, monitoring and executing. The Director instructed to Dean to develop the academic process to monitor the gap of the process through evaluation on monthly basis.

6. Review of Administrative Process.

As suggested by Director Sir, Registrar Mr. Arvind Waghmare has been assigned the task for conducting a peer level audit of the Admin process in every 6 months' time period.

7. Review of medical insurance for non-teaching staff.

The input was given by Mr. Arvind Waghmare. The medical insurance of non-teaching staff has been discussed with the VES trustee and it is under process for approval.

8. Peer team to review SAR before NBA Audit.

Director Sir has identified the team members for review of SAR before NBA audit. The members being, Dr. Sachin Deshmukh, Dr. Seema Sant and Dr. Pranjal Muley. The internal audit for Library department has been completed successfully and other department audits are scheduled to be conducted.

9. Reward of Scopus journal publication to be enhanced to encourage publication in Scopus journal.

All IQAC members has approved for reward of Rs. 25000 for the publication in listed Scopus journals.

10. IQAC recommending internal publication "Journal of Development Research" to be sent to Mumbai University IQAC, for indexing under UGC.

As per the input given by Dr. Nisha Pandey, we have received the acknowledgement from MSU Baroda about the receipt of our form for listing our journal in UGC care list.

11. Proposal for creating screening committee for approval of attending training, conference and workshop for faculties.

The Director suggested to frame a screening committee comprising of both Dean's Dr. Sandeep Bhardwaj and Dr. Sachin Deshmukh, the IQAC Head and Functional Associate Deans.

12. Change in the appraisal scoring pattern for conference participation.

As per the input received from Dr. Seema Sant, changes have been done in the faculty appraisal form for conference participation accordingly.

13. Change in mission statement as per guidelines received from AACSB.

As per the guidelines received from AACSB, The mission statement has been changed to "To develop ethical managers and entrepreneurs well grounded in theory and real world application with emphasis on research and innovation using cutting edge technology." The feedback responses have been collected from all the stakeholders. The revised mission statement will be effective post the NBA Audit takes place.

University Grants Commission
Consortium for Academic and Research Ethics
(UGC-CARE)

Format for recommendation of a new journal

Note

- Teaching faculty from universities should recommend the new journal along with their names
- Recommendations of new journal should be routed through universities and colleges as follows:
 - a. Universities: IQAC cell to respective regional UGC-CARE University
 - b. Affiliated colleges: College IQAC cell to Parent University's IQAC cell. Parent university IQAC cell will forward to respective regional UGC-CARE University

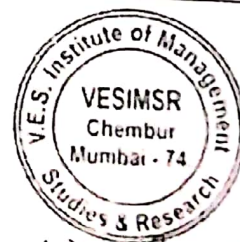
(Incomplete forms without names and signatures of the competent authorities the on the declaration form will not be considered)

UGC-CARE Protocol part I: Basic Information

Journal Title (In English)	Journal of Development Research		
Journal Title (In Regional/Local Language)	विकास संशोधन पत्रिका		
Publication Language	English		
Journal starting year	2008		
Current issue	Year: 2019	Vol.: 12	Issue: 1
Publishing Frequency (e.g. Weekly/Monthly, etc.)	Quarterly		
Publication Nature	<input type="checkbox"/> Print only <input type="checkbox"/> Online only <input checked="" type="checkbox"/> Both		
ISSN (e.g. 1234-2345) (If not available then Type NA)	2229-7561		
E-ISSN (e.g. 1234-3456) (If not available then Type NA)	NA		
RNI Number (if available)	NA		
Remark (if any)	Indexed in Indian Citation Index		

Subject Details (Please add all subject details)

Discipline	Broad Subject	Focus Subject
Science		
Social science		
Arts and Humanities		
Multidisciplinary	Management and Economics	Business Analytics, Banking and Finance, Marketing, Entrepreneurship, Development Studies

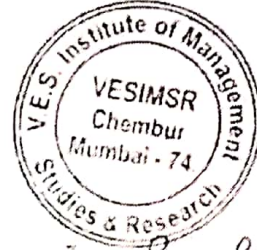


M. K. Kulkarni

Agenda - 10

Publisher's Information

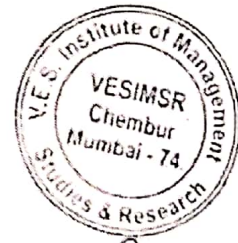
Name of the publisher	Vivekanand Education Society Institute of Management Studies And Research
Email ID	managingeditor@ves.ac.in
Contact No.	022-67893000
Website	https://vesim.ves.ac.in/
Head Office Address	Hashu Advani Memorial Complex, 495/497, Collector's Colony, Chembur, Mumbai - 400 074
Regional Office Address (if any)	



Nishu Pandey

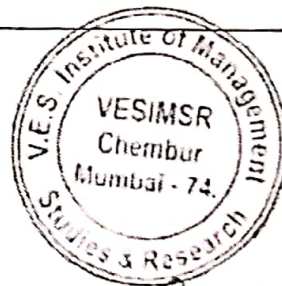
Editor Board Details (Please add all editors' details who are part of Editorial Board)

Editor 1	
Name of the editor	Dr. Satish Modh
Email	satish.modh@ves.ac.in
Office / Residential Address	Hashu Advani Memorial Complex, 495/497, Collector's Colony, Chembur, Mumbai - 400 074
Mobile	9869021511/ 8451833313
Role of the editor (Chief / managing /Associate /Section)	Chief Editor
Home Page of the editor	https://vesim.ves.ac.in/satish-modh.html
Google Scholar profile of the editor	https://scholar.google.co.in/citations?user=--vUMz4AAAAJ&hl=en
SSRN profile of the editor	
ResearchGate Profile of the editor	https://www.researchgate.net/profile/Satish_Modh
Publications (If publications are not available online, then provide a list of 4 publications published during last 10 years) (Exclude papers published by the editor in the journals of which he / she is in-charge of the publishing company/ trust / department)	
<ol style="list-style-type: none"> 2017: "Creative Entrepreneurship: A Sustainable approach for economic growth". Co-author: Nisha Pandey. Published by New Academic Publishers, New Delhi 2015: "Discover the Arjuna in You: An 18 Step Guide for Self-Awareness". Published by Jaico Publishing House, Mumbai. 2015: "Ethical Management: Text and Cases in Business Ethics and Corporate Governance – Second Edition, published by Trinity Press, Delhi. 2010: "Managing Natural Disasters". Published by Macmillan Publishers India. 	



Satish Modh

Editor 2	
Name of the editor	Dr. Nisha Pandey
Email	nisha.pandey@ves.ac.in
Office / Residential Address	Hashu Advani Memorial Complex, 495/497, Collector's Colony, Chembur, Mumbai - 400 074
Mobile	9769557224
Role of the editor (Chief / managing /Associate /Section)	Managing Editor
Home Page of the editor	https://vesim.ves.ac.in/nisha-pandey.html#
Google Scholar profile of the editor	NA
SSRN profile of the editor	NA
ResearchGate Profile of the editor	https://www.researchgate.net/profile/Nisha_Pandey5
Publications (If publications are not available online, then provide a list of 4 publications published during last 10 years) (Exclude papers published by the editor in the journals of which he / she is in-charge of the publishing company / trust / department)	
<p>1. Dr. Nisha Pandey and D. Parthasarathy (2019). Impact Analysis of Welfare Schemes of Women's Empowerment: With Reference to RMK, STEP and E-Haat, Journal of Management, 6(2), 2019, pp. 146-156.</p> <p>2. "Creative Entrepreneurship: A Sustainable approach for economic growth" (2017). Published by New Academic Publishers, New Delhi</p> <p>3. Pandey Nisha and Tripathi Shakti (2017). "Ecosystem for Social Entrepreneurship in India: Facilitating Returnee Entrepreneurs" in the edited book "Transnational Entrepreneurship: issues of SME Internationalization in the Indian Context. By Mathew J. Manimala, Prof. IIM, Bangalore, Springer, Singapore.</p> <p>4. Pandey Nisha and Mishra Trupti (2011) "Sustainable Management Of Water Resources:A Case Study Of Mumbai" 'International Journal Of Water Resources And Environment Management' Volume 2, Number 2, July-December, pp. 177-193</p>	



Nisha Pandey

Declaration form

Date: 1/8/2019

Place: Mumbai

I hereby certify that I have carefully evaluated quality of the following journal and found it satisfactory to the best of my knowledge and also certify that the journal follows academic and ethical practices and is not predatory in nature.

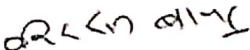
Journal Title: Journal of Development Research

Name of the Publisher: Vivekanand Education Society Institute of Management Studies And Research

Recommended by

Name of the teaching faculty: Varadraj Bapat

Name of college/ University: Indian Institute of Technology, Bombay
(IIT Bombay)

Signature: 

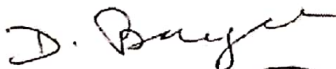
Stamp of the Institute:



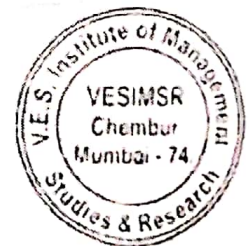
Forwarded through

Name of the university / college: Vivekanand Education Society Institute of Management Studies And Research, Chembur, Mumbai

Head of the IQAC cell: Dr. Debjani Banerjee

Signature: 

Stamp of the Institute:



(Incomplete forms without names and signatures of the competent authorities the on the declaration form will not be considered)

VIVEKANAND EDUCATION SOCIETY

Ref- Agenda 12 Changes in appraisal scoring pattern

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Category	Nature of Activity	Unit of assessment	Max Score	Verified API Score
1.	Research Contributions		20	
1A	Research Papers published	<p>A. Refereed Journals.(if listed in ADIBC / Scopus =Max 20 and Other reputed journals =Max 10 per paper</p> <p>B. .Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.= Max 5 per paper</p> <p>C. Abstract accepted =Max 1 Full paper accepted= Max 2 Full paper accepted & Presentation= Max 3 Accepted in conference Proceeding =Max 4 Journal short listed for their special issue= Max 5</p> <p>D. Case Writing (Cases Published by Harvard & Ivey School = Max 20 / Other cases published national / International journals Max 10</p>	<p>10</p> <p>5</p> <p>5</p>	
1B	Research Publications (books, chapters in books)	<p>A. Text or Reference Books Published by International approved by Institute Publishers with an established peer review system.</p> <p>B. Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.</p> <p>C. Subject Books by Other local publishers with ISBN/ISSN numbers.</p> <p>D. Chapters contributed to</p>	<p>15</p> <p>5</p> <p>5</p> <p>10</p>	

Ref - Agenda - 12 Changes in appraisal scoring pattern.

	Programs, Soft Skills development Programs, Faculty Development Programs	Two days duration per program	1	
4B	Conferences/Seminars/workshops/ Summit Attended	1 Day = Max 1 2 Days = Max 2 3 Days = Max 3	5	
4C	Invited lectures or presentations for conferences/ / symposia	International National level	3 2	
	Total Score		40	
	Minimum API Score Required		24	

C. Co-curricular, extension and professional development: 20 points

Sr. No	Nature of Activity	Description of Activity	Self-Appraisal Score
1	Student related co-curricular, extension and field based activities		
2	Dept level administration / Institutional level administration		
3	Awards/Distinguish / Honours / Patent/ Special Lecture delivered/ Experts of Committees outside Institute:		
4	Overall contribution to the collective/corporate life of the institution/Professional Development Activities (any other contribution)		

Category III: Co-curricular, extension and professional development related activities

Category	Nature of Activity	Particulars	Max Score	Verified API Score
Category III	Co-curricular, extension and professional development related activities			
1 A	Discipline related co-curricular activities (e.g. field work, study visit, student seminar, events, career counseling etc.)		05	
1B	Other co-curricular activities (Cultural, Sports, etc.)		05	