

Agenda of IQAC Meeting of 28.7.18

1. Discuss on adoption of a Village.
2. A student driven activity “Chaal Raang De”- A Socially Useful Productive Work.
3. Sales Training for unemployed youth from lower economic background.
4. Focus on experiential learning through Integrated Live Projects.
5. Training & Workshops for Non-Teaching Staffs.
6. Welfare measures like Group Medical Insurance for teaching Staffs.
7. “Leadership Conclave”- Ask the Leaders a series of leadership interaction for students
8. A Corporate Academia connect- “ Coffee with Corporates”

Any other suggestive to be discussed with the permission of the Chair.

IQAC Meeting

Date- 28/7/2018

Sr. No	Name	Signature
1	Mr. Mahesh Tejwani	M F Tejwani
2	Mr. Kishor Moghe	Kishor Moghe
3	Mrs. Ranu Datta	Ranu Datta
4	Mr. Amarjeet Singh	Amarjeet Singh
5	Dr. Satish Modh	Satish Modh
6	Mr. Sachin Deshmukh	Sachin Deshmukh
7	Mr. Shubham Chatterji	
8	Mr. Raj Zaveri	
9	Mr. Vivek Prabhu	Vivek Prabhu
10	Mr. Arvind Waghmare	Arvind Waghmare
11	Prof. Repak Srinivas	Repak Srinivas
12	Prof. Dinesh Kapadia	Dinesh Kapadia
13	Prof. Pradeep kumar Mitra	Pradeep kumar Mitra
14	Dr. Seema Sant	Seema Sant
15	Dr. Sandeep Bhardwaj	Sandeep Bhardwaj
16	Prof. Debjani Banerjee	Debjani Banerjee
17	Prof. Prema Mahalle	Prema Mahalle
18	Mrs. Megha Singh	Megha Singh
19	Mr. John Abraham	John Abraham
20	Miss. Akanksha Chemburkar	Akanksha Chemburkar

Minutes of the meeting

Date- 28th July 2018 (Saturday)

1. Discuss on adoption of a Village.

The institute decided to adopt a village and the objective would be to analyse the need of the village. A committee comprising of Dean Academics, IQAC Member Secretary and Mr. Kishore Moghe (The Social Contributor), Mrs. Ranu Datta (Parent). In a month's span in discussion with CSR team the village would be identified for adoption. The committee after doing the need analysis of the village would adopt measures so that it can bring some change like- their financial condition through social entrepreneurship, health, hygiene, safe drinking water etc.

2. A student driven activity "Chaal Raang De" - A Socially Useful Productive Work.

For beautification of surrounding area, trees or walls can be painted with the help of students. It gives neat and clean look, also good message can be communicated to the society through theme. The Director has asked student representative to identify team of students who can contribute in this work. Also the committee is formed with Prof. Dinesh Kapadia, Prof. Prema Mahale, Student Representative to have tie-ups with the Asian Paints or Sanskar Bharti Group to plan for this activity.

3. Sales Training for unemployed youth from lower economic background.

Through sales training activity we can educate needy people around us like street or signal sellers for selling their stuff in a better manner, also training can be provided to school children learning in Signal Shaala or Study Centre Abhyasika. Team is formed with Dr. Sandeep Bhardwaj who is in charge of this committee, Dr. Debjani Banerjee & Mrs. Ranu Datta from Parent to identify the training areas.

4. Focus on experiential learning through Integrated Live Projects.

To enhance knowledge through hands on experience students need to work on live projects in different industries where in they will get more exposure to develop their managerial skill sets. Our alumni can be contacted to give our students opportunity to work in many companies. Alumni Representative Mr. Amarjeet agreed to provide opportunity & he would co-ordinate with other alumni's for the same. Placement Department can take lead with the help of IQAC team to develop methodology and allot students with companies depending on their likings and calibre (proper fit). In a time span of 15 days policy preparation to be done by Committee head Dr. Seema Sant. Mr. Amarjeet would provide lead in this area. Student Representative Mr. John to help in identifying online projects and to organise one guest lecturer in induction on live projects to give information to students about it.

5. Training & Workshops for Non-Teaching Staffs.

Non teaching staff is the backbone of the institute and there is great need of training and development so it is decided that the committee of Dr. Debjani Banerjee, Dr. Seema Sant, Mr. Arvind Waghmare and Mr. Vivek Prabhu to design a course of training for the Non-Teaching staff. They have to attend trainings, workshops or distance learning program for upgrading them self. They have to undergo training of at least 5 days in a year.

6. Welfare measures like Group Medical Insurance for teaching staffs.

Since teaching staff is not medically insured from the institute, The Director has decided to go for group medical insurance of teaching faculty at least Rs. 5 Lakhs or more, where in 50-50% contribution from employee and employer would be arranged. Dr. Debjani Banerjee has to identify the insurance companies and this work to be discussed in the next IQAC meeting.

7. "Leadership Conclave" - Ask the leaders a series of leadership interaction for students.

To develop leadership skills in students Leadership Conclaves or talks can be organised on webinar or Skype between CXO's. The Director mentioned that students should be able to visit their office atleast once to observe their way of working- how they work, operate and take decision etc. At least 8-10 CXO's to be identified this year by cell in charge Dr. Cheema.

8. A Corporate Academia connect- "Coffee with Corporates"

The institute in order to create a strong Industry Academia connect have decided to conduct an event "Coffee with Corporates" which will be at least 45 minutes interaction of corporates with students and faculty members. Corporates can be middle level management and above like Senior Manager, General Managers and CEO's. Student Representative Mr. John and Miss Akanksha have to make a team of students to organise this event with the help of placement cell to identify our current recruiters and explore new recruiters. The video of this discussion would be uploaded on YouTube . This would enable to create a link through informal interaction, letting many other activity like training opportunity, MDP, live project etc come from Industry.

Others

A) The Student Representative Mr. John came up with a suggestion to create opportunity for students as Research Associate & Teaching Associate. The Director suggested to identify name of 13 such volunteers who would be working for 20 Hrs in a week.

B) Scholarship notification to be given to students.

ATR of meeting conducted on 28th July 2018

1. The committee comprising of Dean Academics, IQAC Member Secretary, Mr. Kishore Moghe (The Social Contributor), Mrs. Ranu Datta (Parent) along with Ms. Shreya Bhartiya (Head CSR) have identified 5 villages for adoption. The committee had held a meeting on 10th Oct 2018 in VESIM campus where in the Sarpanch - Ms. Anuardha Waghmare, Upa Sarpanch- Mr. Ramesh Patil and Gram Sevak- Mr Vijay Rathod were a part of the meeting. On 11th Oct 2018 the committee visited the villages in order to get a feel of it, as well as survey was conducted. A gram sabha was organized for the same in which around 400 village people were present. The committee as of now is in the process of signing MOU with Gram Panchayat of this villages

Name of the Village proposed for adoption:

- a. Chinchavali tarfe vaje
- b. Ritghar
- c. Dundre
- d. Shivansai
- e. Ambe tarfe vaje

2. The committee is in talks with Asian Paints to take forward the proposal. Efforts are being taken to talk with few more corporate houses to collaborate in this agenda

3. Dr. Debjani Banerjee along with Dr. Sandeep Bhardwaj had approached signal shaala organized by Seva Sahayog situated at teen hath naka regarding the sales training activity ,however the people have declined our proposal as they are selling only flower garlands for which no sales training is required. But in future they are planning to come up with some other proposals on which would require collaboration.

4. Entire policy framework has been designed by Dr. Seema Sant, Dr. Sachin Deshmukh, Dr. Sandeep Bhardwaj in discussion with Director sir. (Policy attached for reference). This would be now implemented to bring out the best result.

5. The committee comprising of Dr. Seema Sant, Dr. Debjani Banerjee, Mr. Arvind Waghmare, Ms. Sonali Choudhary has identified areas where every non-teaching staff have to undergo training of 5 days in a year. The areas of training list is mentioned as follows:

Training & workshop for Non- teaching Staff

- 1) Telephone Manner
- 2) Business Correspondence (Business email writing)
- 3) Advance IT Skills Technique
- 4) Time Management
- 5) Career Development (Online Learning Course through SWAYAM)
- 6) Managing Conflict
- 7) Personality Assessment
- 8) Soft skill for professional effectiveness
- 9) Effective office administration & financial management

- 10) Effective Team building
- 11) Positive mindset for accelerated growth
- 12) Technical Training

6. The details of faculty is almost done, on the basis of which the insurance company would provide the premium value. 50% would be borne by the Institute and remaining by the faculty.

7. To develop leadership skills in students VBx Leadership series talks initiative has been started, where in CXO's and leaders from every discipline motivate people through their speeches. So far 2 sessions have been conducted successfully. The speaker for 1st Leadership series talk was Dr. Sanjay Muthal, Executive Director, INSIST Executive Search. For the 2nd Leadership series talk speakers were Mr. Prashant Likhite, GM TCS and Mr. Ajit Singh, Head Talent Management, NETMAGIC Solutions (Japanese NTT Group)

8. **VESIM Business School has a mission to** "Develop faculty capable of synthesizing, communicating and creating knowledge in collaboration with industry, peers, alumni and students". With this in mind, we have introduced a series of face to face dialogue with industry personnel. It offers faculties an opportunity to look beyond academics and know about the happenings in the industry. The series of events is titled 'Koffee with Korporate'. This event connects faculties of VESIM Business School with industry.

The event involves inviting a senior executive (CXO, Vice President, General Manager or equivalent) from the corporate and letting the faculties understand the business from the insider perspective. The format is semi-casual, where the host asks questions about the business, its competitors, customers etc. The guest also talks about his/her career journey.

The idea behind this is to expose faculties to emerging trends in business so that they can transfer the real world knowledge to the students to the class. In the end, faculties interact with the guest to take the relationship further by exploring areas of common interest like student internships, placements MDP and consultancy.

Mr Prasanna Soparkar was our guest for the first session in our series to share his journey with us. Similarly the guest for our second session was Mr. Arun Mavinkurve who is an Independent Director on Board for Vinyl Chemicals (India) Ltd.

Others:

A: The MMS student representative Mr. John has identified 39 interested candidates names who have need to work as teaching associate. Now through an interview the candidates would be selected and allotted to respective faculties.

B: Scholarship notification to be given to students:

This notification regarding the scholarship offered by the Institute and Scholarship offered by the Government have been notified on the Institute notice board and mails in this regard have been already sent to the students.

1) Regarding Government Scholarship for reserved category:

Notices have been put up on the notice board and emails have also been sent to the students and this work is in progress at the student level on the MAHA DBT of the scholarship portal.

2) Regarding the trust scholarship:

We have already informed students and received the application from the students and the disbursement of this work is in progress. Scholarship will be disbursed by the end of Nov 2018

3) Institute level scholarship:

This work is also under progress, we are receiving application and scholarship are being disbursed by November 2018 end.